



World Game Facilities Fund Community Organisations Expression of Interest Form

Fields marked (*) are mandatory

Section 1 – Contact Information

* Name of Organisation:		
* Main Street Address:		
* Town / Suburb:	* Postcode:	* State:
Postal Address (if different from above):		
Town / Suburb:	Postcode:	State:
Authorised person (This is the person who is authorised by the organisation to make the expression of interest on their behalf)		
* Title:	* First name:	* Last name:
* Position:		
* Telephone:	Mobile:	Fax:
Email:		

Section 2 – Project Overview

* Project name Please use 10 words or less and name the facility/reserve and project type (for example, ABC Football Club LED Lighting Installation).	
Current approximate membership numbers:	
* What are you going to do? Describe the project in two sentences. Particularly describe what you have now and what you are going to achieve as a result of this project. (for example, Install 100 lux LED lighting at the ABC Reserve to benefit the ABC Football Club).	
* Describe any groups or communities your project is directed at or particularly relevant to. For example, people with a disability, women, Aboriginal people, youth, culturally and linguistically diverse communities, older adults. If this is not relevant for your project you can leave this question blank. Your response is limited to 1000 characters.	
* Where will your project happen? Please provide the address of where most of your planned activity will take place including town / suburb and postcode.	
Address:	
Local government area:	
When will your project take place?	
* Anticipated project start date:	* Anticipated project completion date:

Section 3 – Project Details that address the Assessment Criteria

Please indicate how your project addresses the following assessment criteria: Why?, How?, Who?, and What will the project achieve?. Refer to the program guidelines to help you answer the questions. Responses to each question should be no more than 500 words. Attach additional pages if required.

* **Why do you want to do this project?** What circumstances and demand have created ideas for this project? Does it link with other plans?

* **How Do you have a project plan?** Do you have quotation or cost estimate? Will it be locally led? How will you pay for it?

* **Who will be involved in the project?** Who will manage the project? Who are the partners? Describe any voluntary or in-kind contributions?

* **What will the project achieve?** How will it increase or maintain the use or multi-use of the facility? How will it increase (or maintain) participation in football (soccer)? How will it improve access to those groups traditionally disadvantaged? Describe what gender equality policies and/or practices are currently undertaken by the club/organisation.

Section 4 – Project Budget

Please provide details of the income and expenditure for your project, **excluding GST**. Note that the total income must equal total expenditure.

You are required to submit your budget using the categories provided. If you cannot provide enough details in this section please provide a summary here and the details on a separate sheet (or sheets) using the same categories.

Income		Expenditure	
Amount requested from this program	\$	Professional Planning / Advice	\$
Contributions – Local government	\$	Project Construction	\$
Grants – Federal government	\$	In-Kind Expenses	\$
Grants – Other state government	\$	Contingencies, escalations and allowances	\$
Contributions – Public	\$	Project Management	\$
Contributions – Philanthropic organisations	\$	Other (please specify)	\$
Contributions – In-kind	\$		\$
Other (please specify)	\$		\$
Total Income	\$	Total Expenditure	\$

NB: Consideration will be given to claiming in-kind expenses such as voluntary labour and donated materials to a maximum value of 50 per cent of the total project cost.

* The supporting documents checklist has been referred to and appropriate documents are attached to the expression of interest.

Declaration

I state that the information in this expression of interest and attachments is to the best of my knowledge true and correct. I understand that this is an expression of interest only and may not necessarily result in funding approval.

* Signature:	* Date:
* Print name:	* Position:
(To be signed by a person with delegated authority to apply - i.e. President, Secretary, Public Officer or Treasurer)	

Supporting documents

Please attach the following documents with your expression of interest (if applicable):

<input type="checkbox"/> Schematic plans <input type="checkbox"/> Quotes <input type="checkbox"/> Evidence of confirmation of funding sources (for example, bank statements confirming club contribution) <input type="checkbox"/> * Completed Code of Conduct Form for Tenants from all clubs based at the facility <input type="checkbox"/> * Completed <i>Voluntary Labour and In-Kind Support</i> Pro-forma <input type="checkbox"/> Letters of support from organisations that clearly indicates how the group/individual will either support the project or benefit from the scope of works <input type="checkbox"/> A legally binding land use or joint use agreement for projects located on private land and a joint use agreement or notification of intention form for those projects located on school land

* Further information can be found at www.sport.vic.gov.au/grants